



HOW TO RENEW YOUR QUALIFICATIONS EVERY TWO YEARS

Fitness Industry standards require that all fitness professionals must re-qualify current certifications every 2 years. If your WaterART Certification(s) have expired, you will have 1 year past your expiration date, to renew your qualifications. For liability reasons WaterART is unable to renew expired qualifications past one year. New or expired candidates must complete both theory & practical exam competencies to become Certified and meet the standard of care set forth by ICREPS (International Confederation of Registry for Exercise Professionals) and liability standards.

Continuing Educational Credits (CEC's) may not be carried over into future renewal periods. WaterART does not transfer Certifications from other organizations. Each individual must achieve their own WaterART Certification program (sharing is prohibited due to copyright and liability reasons). If you have more than one WaterART Certification, all certifications will expire on the same expiration date. Likewise, renewal of one certification will automatically renew all levels of Certification with WaterART Fitness.

For liability purposes, All WaterART Certified Instructor/Trainer/Specialist must complete one of the following every two (2) years:

Certification Renewal Option #1 16.0 CEC hours (via re-certification weekends 16.0 hrs, day workshops 4.0-8.0 hrs); OR complete DVD/Quizzes (each disc worth 2.0 hrs); OR by completing non WaterART programs (maximum of 8.0 hrs) OR a combination of each.

Certification Renewal Option #2 Complete another level of WaterART Certification, prior to your certification(s) expiration date. All certifications update to the newest passing date. If certification renewal is late, late fees apply.

Option # 1 SUBMITTING 16.0 CEC HOURS (onsite education, quizzes or non WaterART hours)

All 16.0 Continuing Education Credits (CEC's) hours MUST be completed within 2 years prior to your expiry/renewal date (i.e. if the expiration date is October 24, 2018, hours must be achieved between Oct 24, 2016 and Oct 24, 2018). If all CEC hours were ordered or registered directly with WaterART Fitness you may renew online, by phone or by fax. When submitting a combination of CEC's, quizzes or NON WaterART hours, all paperwork must be submitted together, at the time of renewal or a "Review Fee" of \$35.00 will apply. Once all 16.0 CEC hours are submitted with paperwork, payment, and a renewal form all qualifications will be renewed for 2 years.

When submitting NON WaterART Fitness hours (maximum of 8 hours), candidates must provide the following:

- ✓ Certificate of course completion (must include date, hours, location, name of workshop and official Trainer signature)
- ✓ A short agenda or overview of the program, itemizing the hourly breakdown of the course
- ✓ The Instructor/Trainer's biography or qualifications
- ✓ Payment of "Review Fee" if submitting prior to renewal OR submit full payment and mandatory WaterART 8.0 CEC hours with renewal fee. These hours may be submitted by email or mailed with your payment.

For liability reasons, WaterART Fitness cannot approve emergency safety skills (CPR/LIFEGUARD) as this is part of the required renewal hours. All candidates require emergency safety skills (CPR/LIFEGUARD), in addition to 16.0 CEC hours. WaterART Fitness does not accept pre-choreographed programs or Non WaterART home study courses. Non WaterART hours could be obtained from onsite courses through reputable educational providers such as FPAO/OFC, ACE, APFA, NFLA, YMCA, Colleges/University exercise science courses, Coaching, Nutrition, Lifestyle Coaching, Adult Learning Courses, Anatomy, Biomechanics, Injury Risk, either for land or water fitness.

Option # 2 ACHIEVING ANOTHER LEVEL OF CERTIFICATION

Achieving another level of WaterART Certification will renew and update all existing certifications for two (2) years from the passing date of the newest Certification level. WaterART Certification programs are available via home study education or onsite training events or a combination of the two. **Certification programs are divided into 2 categories:**

1. Comprehensive Certification Requirements:

Completion of BOTH a theory exam and a practical exam assessment, within 6 months from purchase date or onsite training. The only exception is the Basic Instructor Certification, which must be completed within 4 months of ONSITE training. Upon completion of the Certification Process, you receive 16.0 CEC's and an automatic renewal of all qualifications for two (2) years with no renewal or penalty fee. If submitting exams beyond the allowable time, late fees apply. We do not accept exams after 1 year.

2. Specialty Certification Requirements:

All candidates who are WaterART Certified and his/her qualifications are current, need only to complete the theory component of the exam process to renew – no practical exam required. Upon completion of the Certification Process, you receive 16.0 CEC's and an automatic renewal of all qualifications for two (2) years with no renewal or penalty fee. If submitting exams beyond the allowable time, late fees apply. We do not accept exams after 1 year.

Any candidate NEW to WaterART Fitness completing either a Land or Water Certification for the first time will be required to complete BOTH theory and practical assessment to become fully Certified. Instructors with a Certification for water only and who wish to become Land Certified will be required to do a land practical. The same applies to Land only Certified instructors if they wish to become Water Certified. If you have applied or trained for a new Certification, but did not complete this before your current WaterART Certification expiry date, you will be required to pay a LATE renewal fee and complete a new practical assessment.

The advantage of completing another level of Certification, within the allowable timeframe AND before your expiration date means the renewal fee will be waived, unless of course you do not complete the Certification Process within the allowable time period, then late fees apply. Upon successful completion of additional WaterART courses, you receive an electronic Certification Diploma(s) and online profile for the new certification, as well as two (2) year renewal of all other WaterART Certification(s). The passing date of the latest certification will become your new Certification renewal date. If hard copies are required, a charge of \$20.00 shipping fee is required.

Additionally, all candidates will need to maintain their own Emergency Safety Qualifications such as either a CURRENT Life-guard Qualification OR a valid CPR/FIRST AID/AED. Candidates are required to keep this up to date & this is written on the Certification Diploma as dates typically do not coincide. Completing 5 levels of WaterART Certification to be listed as a "Gold Certified " and have a website page on www.waterart.org. If you are a WP member, your discount is increased to 25% level.

LIABILITY INSURANCE

Only Certified Instructors or Trainers that possess a valid diploma may utilize the title Certified. Certified Instructors or Trainers are eligible for liability insurance coverage. WaterART is the only recognized Aquatic Fitness provider for the Ontario Fitness Council (OFC) & Fitness Practitioners Association of Ontario (FPAO) which is part of the NFLA - National Fitness Leadership Association (British Columbia Recreation and Parks Association, Alberta Fitness Certification Leadership Association, Saskatchewan Parks and Recreation Association, Manitoba Fitness Council, Fitness Practitioners Association of Ontario/OFC, Fitness New Brunswick, and Nova Scotia Fitness Association). These organizations were unanimously approved by the International Confederation of Registers for Exercise Professionals Board, ICREPS is supported and promoted by IHRSA

In Canada: Ontario Fitness Council (2 years of commercial general liability for \$205.00) Additionally places you on International Registry of Exercise Professionals. <http://www.ontariofitnesscouncil.com/component/acctexp/subscribe>
Jeff Angus at info@ontariofitnesscouncil.com 1-800-671-4632

In USA: Sports & Fitness Insurance Corporation 1(800) 844-0536 Madison, MS. www.sportsfitness.com or Sadler & Company, Inc. sport8@sadlersports.com or 1-800-622-7370

I AM RENEWING THE FOLLOWING LEVELS OF CERTIFICATION:

- Aquatic Instructor (Comprehensive) Certification
- Aquatic Senior's Instructor (Comprehensive) Certification
- Aquatic Sports Conditioning Instructor (Comprehensive) Certification
- Aquatic Personal Training Specialist (Comprehensive) Certification
- Aquatic Rehabilitation Specialist (Comprehensive) Certification (must be PT, AT, OT, RT, Certified Kin to receive this level)
- Aquatic Post Rehabilitation Instructor (Comprehensive) Certification for Athletic Populations
- Aquatic Post Rehabilitation Instructor (Comprehensive) Certification for General Populations
- Aquatic Arthritis Instructor (Specialty) Certification
- Aquatic Mind Body Instructor (Specialty) Certification
- Aquatic Common Movement Disorders Instructor (Specialty) Certification
- Aquatic Pre & Postnatal Instructor (Specialty) Certification
- Aquatic Parent and Tot/Toddler Instructor (Specialty) Certification
- Aquatic Kidz Instructor (Specialty) Certification
- Aquatic Shape up and Water Train Instructor (Specialty) Certification
- Water Walking Instructor (Specialty) Certification
- Aquatic Running Instructor (Specialty) Certification
- Land Instructor (Comprehensive) Certification
- Land Senior Instructor (Comprehensive) Certification
- Land Arthritis Instructor (Specialty) Certification
- Land Common Movement Disorders Instructor (Specialty) Certification
- Weight Management Consultant (Comprehensive) Certification
- Managing a Healthy Weight Instructor (Specialty) Certification

FEES & WHERE TO SUBMIT

In Canada: WaterART Fitness International, 83 Galaxy Blvd, Unit 19, TORONTO, ON. M9W 5X6

In USA: WaterART Fitness International, 210 South 8th Street, Lewiston, NY 14092

PHONE: (416) 621-0821

FAX: (416) 621-0951

Toll Free: 1-866-5-GET WET OR 1 866 5438-938

Check online details: www.waterart.org

- ✓ Keep proof of your Emergency Safety (CPR/First Aid/AED or Life Saving Qualifications) or Certification is not valid
- ✓ Payments payable to "WaterART Fitness International Inc."

CERTIFICATION RENEWAL FEES:

ON TIME RENEWAL with MY ACCOUNT PROFILE on www.waterart.org only - \$35.00 (plus applicable taxes)

ONLINE LATE RENEWAL with MY ACCOUNT PROFILE on www.waterart.org only - \$55.00 (plus applicable taxes)

MAILED DIPLOMAS ON TIME RENEWAL- \$35.00 + \$20.00 shipping fee (plus applicable taxes)

MAIL DIPLOMAS LATE RENEWAL- \$55.00 + \$20.00 shipping fee (plus applicable taxes)

WaterART CERTIFICATION RENEWAL FORM

Name: _____

Address: _____

City: _____ Postal/Zip Code: _____

Best Telephone: _____ Alternate Telephone: _____

Fax: _____ Email: _____

DATE OF EXPIRATION _____ CERTIFICATE NUMBER _____

Payments may be made via :MAIL, ONLINE. WaterART accepts Check/Cheque, E-transfer, Money Order , VISA, MasterCard

Name of Cardholder: _____ Number on Card: _____

Expiration Date: _____ 3 digit authenticity code: _____

Signature of Cardholder: _____

Current and Qualified Certified Instructors may utilize the Title Certified WaterART Instructor/Trainer etc. and Logo on their email signature, business cards etc.