

# CERTIFICATION RENEWAL FORM

## HOW TO RENEW YOUR CERTIFICATION



1) Complete 16 hours Continuing Education Course (CEC) hours via either onsite training OR home study OR a combination of the two. Generally one hour is 1.0 CEC. If you are short hours and have already purchased DVD's, you may purchase DVD's &/or quizzes to complete other hours. [Buy a CEC quiz for 2.0 credits](#). Everyone must purchase their own resources - as we don't allow sharing. Please note that eight hours of your 16 hours must be specific to WaterART training (either via onsite training and/or home study education). Ideally you accumulate your hours between your certification date & expiration dates (So if your expiration is Jan 24, 2012, you must gain hours between January 24 2010 and January 24 2012.) If you are later than this you still must complete the hours however, you must also pay a late renewal fee and you will not be qualified once your certification is expired.

**OR**

2) Complete another level of [WaterART Certification](#). This will automatically renew your existing level(s) of Certification and you do not pay a renewal fee (as long as it is completed before your current WaterART Certification expiry date). You may complete another level of Certification either onsite or via our home study correspondence programming.

Some programs only require a theory exam (if the candidate already has the WaterART Instructor Certification level) such as Pre & Post Natal Instructor Certification, Kids Instructor Certification, Arthritis Instructor Certification, Mind-Body Instructor Certification, Common Movement Disorders Instructor Certification and Managing a Healthy Weight Instructor Certification.

Programs such as Land Instructor Certification, Senior's Instructor, Personal Trainer Specialist, Rehabilitation Specialist, and Weight Management Consultant will require both theory & practical assessment or case study submission. You will also be required to complete both theory & practical assessment if you are completing a Land Certification for the first time.

If your Certification is not completed prior to your current WaterART expiration, you will be subject to a late renewal fee. Note, If you have multiple certifications, all of your certifications or qualifications, will expire the same date. Therefore, you need only renew all Certifications once every two years. For liability reasons, WaterART can not extend NOR backdate your Certification qualifications - as a renewal period is maximal 2 years. If you renew late for your Certification, it is from the date of the Certification on your diploma OR when you submit a new level of certification exam for re-certification – your new renewal date will be two years from the date you passed or achieved the new certification.

All renewals must submit a renewal form with payment information (unless you complete another level of certification and you will automatically be issued new diplomas when you pass the new certification exam). If you have completed all WaterART hours - you may renew via phone or [online submission](#). We have on time (prior to expiration) and late (after expiration and within 1 year of expiration).

If you have other hours for renewal courses to submit - please mail or fax or email scanned copy of certificate of course(s) completion and the renewal form with payment together.

**WaterART Fitness does accept up to 8 hours (non WaterART). See criteria below.** If CEC hours are not with WaterART - the candidate must:

- submit a certificate of course completion which itemizes the date, CEC hours completed & the Master Trainer signature (not just a card).
- submit a short agenda or overview itemizing the hourly breakdown of the course.
- submit an instructor biography of who taught the course or program

All candidates will need either a CURRENT Life-guard Qualification OR a valid CPR/FIRST AID.

For liability reasons, we cannot approve emergency safety skills (CPR/LIFEGUARD) as part of the renewal hours (because everyone requires this in addition to your hours). It is your responsibility to keep Emergency Safety Qualifications current (as typically the dates don't usually coincide with our diploma). Additionally, we do not accept pre-choreographed routines as this does not allow the individual to perform self paced exercise (if you make someone work too hard - you may hurt them & if you don't work them enough they may not appreciate the benefits).

Note [WP membership is separate to your Certification\(s\) or Qualifications](#).

**Here are some examples of 8 hours** ([correspondence](#) or [onsite](#)) which must be specific to WaterART Fitness.

- You may also purchase [Quizzes and DVD's. Each quiz is worth 2.0 hours of CEC's](#) Note: Each individual must purchase their own as we don't allow sharing of CEC's/Quizzes/DVD'S.

The other 8 hours may also be WaterART courses (correspondence or onsite programs) OR any approved courses through reputable educational providers such as a University, College, ACE, APFA, BCPRA, SPRA, AFLCA, NBFLAC, YMCA, OFC, OKA, CATA., CFP, coaching, nutrition, lifestyle coaching, adult learning courses, anatomy, biomechanics, injury risk, etc.

All renewals need to submit a RENEWAL FORM & PAYMENT information with any additional paperwork necessary –at the same time. We do not keep paperwork submitted separately. All of your order history or course history is available ONLINE by logging in with your email address. If you have forgotten your password it may be emailed to your email address by clicking “forgotten password”.

**All candidates will need Either a CURRENT life-guarding qualification OR a valid CPR/FIRST AID - Emergency Safety skills. It is now written on the diploma that you are responsible to keep this up to date.** If you are a NON – lifeguard we recommend that you complete the NEW Personal Water Safety & Elementary Rescues Program ( DVD & Booklet & Quiz) for 8.0 hours of renewal.

**JOIN THE “MASTERS GOLD CERTIFICATION CLUB** when you get 5 levels of certification – you get listed as a Gold Master on our Website.



# WaterART™

## CERTIFIED INSTRUCTOR

[www.waterart.org](http://www.waterart.org)

### Re-Certification Application:

Only Certified Instructors or Trainers that possess a valid diploma may utilize the title Certified. Certified instructors or trainers are eligible for liability insurance coverage through:

**In Canada:** Trothen & McConkey Insurance Brokers Limited, London On for \$205.00/year (519) 672-3222  
[www.sportsfitnesscanada.com](http://www.sportsfitnesscanada.com)

**In the U.S.A.:** Sports & Fitness Insurance Corporation (601) 898-8464 or 1(800) 844-0536 Madison, MS.  
[www.sportsfitness.com](http://www.sportsfitness.com)

### Email, fax or mail the renewal form to

**In Canada:** WaterART Fitness International, 83 Galaxy Blvd, Unit 19, TORONTO, ON. M9W 5X6

**In USA:** WaterART Fitness International, 210 South 8<sup>th</sup> Street, Lewiston, NY 14092

PHONE: (416) 621-0821

FAX: (416) 621-0951

Toll Free: 1-866-5-GET WET OR 1 866 5-438-938

Check online details: [www.waterart.org](http://www.waterart.org)

### I am renewing the following:

- WaterART Instructor Certification (formerly Fundamentals)
- WaterART Senior's & Specialized Populations Instructor Certification
- WaterART Personal Training Specialist Certification
- WaterART Rehabilitation Specialist Certification
- WaterART Kidz Instructor Certification
- WaterART Arthritis Instructor Certification
- WaterART PreNatal Instructor Certification
- WaterART Mind Body Instructor Certification
- WaterART Common Movement Disorders Instructor Certification
- WaterART Shape up and Water Train Instructor Certification
- WaterART Sports Conditioning Specialist
- WaterART Parent and Tot Instructor Certification (September 2011)

### LAND INSTRUCTOR PROGRAMS

- WaterART Arthritis Land Instructor Certification
- WaterART Common Movement Disorders Land Instructor Certification
- WaterART Land Instructor Certification
- WaterART Weight Management Consultant Certification
- WaterART Managing a Healthy Weight Instructor Certification

### Please ensure that you have a valid:

- You will have to keep a copy of your own CPR/First Aid or Life Saving Qualifications (or Certification is not valid)
- Must FAX/MAIL Copy of 16 HOURS of continuing education course completion certificates OR appropriate non-WaterART hours ( bio/course objectives)
- Payable to "WaterART Fitness International Inc."

### CERTIFICATION RENEWAL FEES:

ON time: \$35.00 + GST/HST (Canadian Residents)

ON time: \$35.00 US Funds (US Residents)

Within 1 year of Expiration Date \$55.00 + GST/HST (Canadian Residents)

Within 1 year of Expiration \$55.00 (US Residents)

**Please NOTE – no renewal possible After 1 year of Expiration ( you have to re-do programs)**

### WaterART Certification Renewal Form

**ALL RENEWALS WILL RECEIVE COMPLIMENTARY T-SHIRT**  S  M  L  XL  XXL

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

DATE OF EXPIRATION \_\_\_\_\_ CERTIFICATE NUMBER \_\_\_\_\_

**PAYMENTS MAY BE MADE VIA : MAIL, FAX, ONLINE only**

PAYMENTS MAY BE MADE BY Check/Cheque, Money Order, Credit Card

**Renewal through Credit Card (VISA/MasterCard/American Express/Discover)**

Name of Cardholder: \_\_\_\_\_

Number on Card: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ 3 or 4 digit authenticity code: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

CURRENT OR QUALIFIED CERTIFIED INSTRUCTORS MAY USE OUR  
 "CERTIFIED WATERART LOGO "on business cards.